



## FLORIDA INSTITUTE OF OCEANOGRAPHY

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### **MEMO**

Date: July 1, 2019

To: Florida Institute of Oceanography (FIO) Vessel Users

From: James Garey, PhD, Director FIO

A handwritten signature in blue ink, appearing to read "James R. Garey".

CC: Rob Walker, Cam Ngo, Brendon Baumeister, Ryan Healy

Re: Cruise Plan Submittal

Effective July 1<sup>st</sup> 2019, the Florida Institute of Oceanography (FIO) will require cruise plans for use of the FIO vessels, RV Weatherbird II and RV WT Hogarth to be submitted under the following guidelines.

For cruises in US waters, cruise plans must be submitted 30 days prior to scheduled departure. Tentative cruise rosters should be included with initial submission. Cruise rosters may be changed up to 7 days prior to departure. However, special dietary restrictions may not be accommodated with short notice.

For all foreign cruises, final cruise plans must be submitted 60 days prior to scheduled departure with tentative cruise rosters included. Cruise rosters may be changed up to 14 days prior to departure. Due to United States Customs and Border Patrol document filing requirements, final cruise rosters must be submitted 14 days prior to departure. For foreign cruises all Principal investigators should consult the State Department Research Application Tracking System (RATS) website to review requirements for conducting research in foreign state waters (See Link Below). Submission of research applications for foreign research cruises may be required up to nine months prior to planned cruises.

RATS Site <https://2009-2017.state.gov/e/oes/ocns/opa/rvc/rats/index.htm>

Failure to provide cruise plans as required may result in the cancellation of the cruise